1. Graded quizzes, tests, homework and projects to provide students with timely academic progress information and feedback.
2. Probed, encouraged and facilitated class discussions by building discussions into lessons, asking open-ended questions and using techniques to track student participation and actively solicit input.
3. Used variety of learning modalities and support materials to facilitate learning process and accentuate presentations, including visual, aural and social learning modalities.
4. Shifted between informal and formal methods of teaching to create multi-layered web of learning, incorporating experiments, practical activities, discussions and projects into lessons.
5. Impartially evaluated papers, projects and homework assignments of students, delegating grading to teaching assistants when appropriate.
6. Assisted and identified at-risk students to eliminate student barriers to learning.
7. Graded over [Number] assignments per week and entered grades into [Software].
8. Offered career assistance to students by conducting mock interviews, providing relevant job opportunities and teaching networking skills and strategies.
9. Created positive and safe learning environment for students by setting and enforcing classroom code of conduct.
10. Applied innovative teaching methods to encourage student learning objectives.
11. Monitored student use of [Type] tools and equipment for safe and effective handling.
12. Reviewed program materials and coordinated updates to keep department materials relevant and accurate.
13. Led and prepared lectures for [Area of study] classes, including [Type] and [Type] courses.
14. Contributed to planning appropriate and engaging lessons for both classroom and distance learning applications.
15. Generated grant proposals to gain funding for [Type] research, winning $[Amount] for [Type] project.
16. Built strong rapport with students through class discussions and academic advisement.
17. Stayed abreast of developments within [Area of study] to improve curriculum, develop new research and share with colleagues and students
18. Created lesson plans for courses, modifying throughout year to meet time constraints and specific interests of class.
19. Evaluated and supervised student activities and performance levels to provide reports on academic progress.
20. Met with students to dispense study and career advice and provide guidance and potential opportunities within chosen field.